

# Bentley Title Co.

## Order Form

New File No. \_\_\_\_\_

Date ordered: \_\_\_\_\_ Ordered by: \_\_\_\_\_

Commitment for: Owners \_\_\_\_ Loan: \_\_\_\_ Amount of Policy: \$ \_\_\_\_\_

Previous File Number: \_\_\_\_\_

Previous Policy Number(s) \_\_\_\_\_

**Name of Insured** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Contact \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

### Property Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Buyer/Borrower** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

**Name of Seller** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

Social Security No. \_\_\_\_\_

### Documents Required:

\_\_\_\_ Warranty Deed    \_\_\_\_ Quit-Claim Deed    \_\_\_\_ Bill of Sale    \_\_\_\_ HUD-1  
\_\_\_\_ Deed of Trust w/note    \_\_\_\_ Deed of Release    \_\_\_\_ Contract    \_\_\_\_ Owner/Seller Affidavit  
\_\_\_\_ 1099B    \_\_\_\_ Wiring Instructions    \_\_\_\_ O & E    \_\_\_\_ Insured Closing Letter

### Endorsements:

\_\_\_\_ ALTA 8/8.1 (EPL)    \_\_\_\_ ALTA 9 (COMP)    \_\_\_\_ ALTA 7 (Mobile home)  
\_\_\_\_ ALTA 100    \_\_\_\_ ALTA 116    \_\_\_\_ Other